

**CITY COUNCIL MINUTES  
THURSDAY, APRIL 9, 2020  
COUNCIL MEETING  
VIA TELECONFERENCE  
7:00 P.M.**

Present at Meeting:  
Mayor Steven Mark Moore  
Stephanie Moncrief  
Joe Wilchek  
Linda Pilgrim  
Jesse Couch, City Attorney  
Mike Malcom, City Attorney

**I. CALL TO ORDER**

Meeting was called to order by Mayor Mark Moore.

**II. INVOCATION**

Invocation given by Mayor Mark Moore

**III. PLEDGE OF ALLEGIANCE**

All participated in the pledge of allegiance.

**IV. AGENDA APPROVAL**

Councilmember Linda Pilgrim. Councilmember Stephanie Moncrief seconded. No discussion. Vote unanimous.

**V. Approval of Consent Agenda**

Councilmember Linda Pilgrim approved consent agenda. Councilmember Stephanie Moncrief seconded. Vote unanimous.

1. Minute's Approval

a. February 13, 2020 – Regular Meeting

b. March 27, 2020 – Called Emergency Meeting

2. 2020 Business License Approval

3. Financial Summary – March 2020

**VI. PUBLIC FORUM**

i. Public Comments – None

## **VII. PUBLIC HEARING**

1. Variance Request from Jeremy Hill to reduce the minimum roof pitch of a mobile home/manufacturer home from 5:12 to 4:12 at 731 Woodland Circle, Walnut Grove, GA

Mayor Moore called the public hearing to order and turned it over to Councilmember Stephanie Moncrief.

Councilmember Stephanie Moncrief asked if Mr. Hill was present, he was. She noted there were three qualifications you have to meet, and I am going to read each one and you answer yes/no.

1. Does your unit meet the requirements of 38 feet? Mr. Hill responded yes.
2. Is there a minimum roof pitch of 4:12? Mr. Hill responded yes.
3. Is there a minimum roof hang of 8 inches? Mr. Hill responded yes.

Councilmember Stephanie Moncrief thanked Mr. Hill.

Mayor Moore asked if there were any public comments. There was none.

Mayor Moore asked for a motion to approve the variance.

Councilmember Stephanie Moncrief approved the variance request. Councilmember Linda Pilgrim seconded. Attorney Mike Malcom wanted to clarify the motion made was based off the qualifications that were just read.

Councilmember Stephanie Moncrief approved the variance request with the requirements stated. Councilmember Linda Pilgrim seconded. The vote was unanimous.

## **VIII. OLD BUSINESS**

1. Ordinance – Municipal Court Clerk (Final Reading)

Attorney Jesse Couch read the caption of the ordinance for final reading. Mayor Moore asked if there were any public comments. There was none.

Councilmember Linda Pilgrim approved the ordinance as presented. Councilmember Stephanie Moncrief seconded. Mayor Moore asked if there was any discussion. There was none. The vote was unanimous.

2. Ordinance – Public Works (Final Reading)

Attorney Jesse Couch read the caption of the ordinance for final reading. Mayor Moore asked if there were any public comments. There was none.

Councilmember Linda Pilgrim approved the ordinance as presented. Councilmember Stephanie Moncrief seconded. Mayor Moore asked if there was any discussion. There was none. The vote was unanimous.

3. Business License Renewal – One Main Automotive, LLC (Tabled from February 13, 2020 Regular Meeting)

Attorney Jesse Couch noted the business was not in compliance per the Cities code and the type of business is not allowed in a Downtown Overlay District.

Councilmember Stephanie Moncrief moved to deny the business application. Councilmember Linda Pilgrim seconded. Mayor Moore asked if there was any discussion. There was none. The vote was unanimous.

4. Creation of Committees

Mayor Mark Moore discussed the creation of the following committees and recommended the following council member to each committee and noted the budget and finance committee will have to be created by ordinance.

- a. Down Development – Stephanie Moncrief
- b. Budget & Finance – Joe Wilchek
- c. Citizen Involvement – Linda Pilgrim

**IX. NEW BUSINESS**

1. Rushton & Company – CPA Engagement Letter

City Clerk explained the City was entering into an agreement with Rushton & Company to assist with the financials monthly and our audit.

Councilmember Linda Pilgrim moved to approve the engagement letter with Rushton & Company. Councilmember Joe Wilchek seconded. Mayor Moore asked if there was any discussion.

Councilmember Stephanie Moncrief asked if the monthly fee would stay the same or decrease over time, if we could cancel at any time, is this a yearly or monthly contract. Mayor Moore noted the fee would go down overtime, we can cancel at anytime and this was a monthly contract. There was no further discussion. The vote was unanimous.

**X. CLERK'S REPORT**

Nothing to report.

**XI. MAYOR'S REPORT**

This has been some challenging times. We are trying to continue business as usual. Very pleased with my staff under these trying times.

Public works has repaired the broken valve and lines at the wastewater treatment plant and its back up and running. They also repaired a sink hole in Magnolia Springs at a former council members home. The city park playground equipment has been pressured washed and new mulch has been laid and the park looks beautiful.

We met with the State on our stormwater. They recommended city staff handle our inspection of our inlets/outlets. This will save the City some money.

City Hall is closed to foot traffic but is still staffed. Mrs. Cox is doing a wonderful job. The City Clerk is working remotely, but you would never know.

Myself, the Chairman of Board of Commissioners and other local Mayors have been meeting twice a week with Walton County EMA Director Carl Morrow to discuss COVID-19 and to see how other cities are handling this pandemic and to see how the hospitals are doing during this time. At this time, I feel like we are in good condition.

I'm proud of the local businesses for being in compliance and for following the guidelines of Governor Deal as far as safe distancing, putting tape on the floor and making sure everyone is staying 6 feet apart.

The City pavilion is closed, and all rentals have been canceled at this time. The park remains open and I have been keeping an eye on it and everything seems to be good. We've still been meeting, virtually.

I just can't say enough about how well our City is doing but it is hard seeing the nail/hair salons closed but they are staying in compliance.

I am trying to make this as transparent as possible. If anyone has any questions or concerns, please feel free to call me.

**XII. DISCUSSION ITEM**

None

**XIII. COUNCIL COMMENTS**

**Joe Wilchek:** Everyone stay safe and keep Mrs. Pilgrims mom in our prayers.

**Linda Pilgrim:** Back what the Mayor said about the City and hopes everyone pays better attention to the shelter in place order.

**Stephanie Moncrief:** Nothing extra to add, other then this is tough time for everyone being at home but try and make the best of it.

**Attorney Mike Malcom:** Everyone stay safe.

**XIV. EXECUTIVE SESSION - none**

**XV. ADJOURN**

Councilmember Linda Pilgrim made a motion to adjourn, Councilmember Stephanie Moncrief seconded the motion, motion passed. Meeting adjourned at 7:28 p.m.

Approved by Mayor and Council this \_\_\_\_ day of May 2020.

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Mayor Steven Mark Moore

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Tangee B. Puckett, City Clerk