



**CITY OF WALNUT GROVE**  
**December 30, 2025 10:00 AM**  
**1021 PARK STREET MUNICIPAL BUILDING**  
**Called Council Meeting**  
**Summary Minutes**

- I. Call to Order** - Mayor Moncrief called the meeting to order at 10:04am.
- II. Invocation** – Given by Council Member Linda Pilgrim
- III. Pledge of Allegiance** - The pledge was said by all in attendance.
- IV. Roll Call** - Present: Mayor Stephanie Moncrief, City Administrator Joe Morris, City Clerk Lynn Heard, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis.
- V. Agenda Approval** - Mayor Pro Tem Erica Miles motioned to approve the agenda. Council Member Rachel Davis seconded the motion. The motion carried unanimously.
- VI. Consent Agenda** - Council Member Rachel Davis motioned to approve the agenda. Mayor Pro Tem Erica Miles seconded the motion. The motion carried unanimously.
  1. Minutes
    - a. December 11, 2025
- VII. Public Comment** - None
- VIII. Old Business**
  1. Vote: Resolution 2025-08 – City of Walnut Grove Fee Schedule for 2026 – Mayor Pro Tem Erica Miles motioned to approve Resolution 2025-08. Council Member Rachel Davis seconded the motion. The motion carried unanimously.
  2. Vote: Ordinance 2025-06 – Home Occupation – Council Member Rachel Davis motioned to approve Ordinance 2025-06 with a change to page 5, Section H (Impact Related Standards) #3 (Vehicles) to include POV's domiciled at the residence (meaning vehicles owned by persons residing at the home) be allowed to have decals in addition to the one work vehicle. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.
  3. Vote: Ordinance 2025-07 – Rules and Regulations of Filming in the City of Walnut Grove - Council Member Maxine McClanahan motioned to approve Ordinance 2025-07. Council Member Rachel Davis seconded the motion. The motion carried unanimously.

**IX. New Business**

1. Vote: Bids for Nuisance Action – Mayor Pro Tem Erica Miles motioned to approve the bid from Copper Ridge Landscaping Group, LLC. Council Member Rachel Davis seconded the motion. Motion carried unanimously.
2. Vote: Budget Amendment (FY July 1, 2024 – June 30, 2025) – Council Member Rachel Davis motioned to approve the budget amendment. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.

**X. Town Hall - None**

- XI. Council Comments** – Mayor Pro Tem Erica Miles spoke about The Grove Park grand opening and how wonderful it is to have in our city. Council member Rachel Davis wishes everyone a Happy New Year.

- XII. Executive Session** – Personnel – Mayor Stephanie Moncrief called for a motion to go into Executive Session. Council Member Rachel Davis motioned to approve going into Executive Session. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously. Regular Meeting: Council Member Rachel Davis motioned to come back into regular session. Council Maxine McClanahan seconded the motion. Motion carried unanimously. Council Member Rachel Davis motioned to approve the contract with the following changes to page 3, section 8, paragraph D to include two consecutive working days and not more than 10 working days within a total of any 12 month period. This will go into effect January 1, 2026 between the City of Walnut Grove and City Administrator Joe Morris. Mayor Pro Tem seconded the motion. Motion carried unanimously.

- XIII. Adjourn** – Mayor Moncrief called for a motion to adjourn the meeting. Mayor Pro Tem Erica Miles motioned to adjourn the meeting. Council Member Rachel Davis seconded. Motion carried unanimously.