



**CITY OF WALNUT GROVE**  
**October 2, 2025 6:00 PM**  
**1021 PARK STREET MUNICIPAL BUILDING**  
**Council Meeting**  
**Minutes**

- I. Call to Order** – Mayor Pro Tem Erica Miles called the meeting to order at 6:00 pm
- II. Invocation** – Given by Jay Crowley
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call Present:** Mayor Pro Tem Erica Miles, City Administrator Joe Morris, City Clerk, Lynn Heard, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, City Attorney Jay Crowley
- V. Agenda Approval** - Council Member Maxine McClanahan motioned to approve the agenda. Council Member Rachel Davis seconded the motion. Motion carried unanimously.
- VI. Consent Agenda** – Council Member Rachel Davis motioned to approved the consent agenda. Council Member Maxine McClanahan seconded the motion. Motion carried unanimously.
  1. Minutes
    - a. September 11, 2025
  2. Financials
    - a. July 1, 2025 – August 30, 2025
  3. Invoices Over \$5,000
    - a. Walton County Board of Commissioners Finance Dept.: \$8,380.46
    - b. CivicPlus Municode Contract: \$7,030.46
- VII. Committee Reports**
  1. DDA – Rachel Davis – No report at this time
- VIII. Planning & Zoning Commission** – Joe Walter
- IX. Library Report** – Dana Segar – Letter and calendar attached

**X. Public Comment**

**XI. Old Business**

1. Vote: Proposed Ordinance for Rental Properties/Short Term Rentals – Council Member Rachel Davis motioned to approve the proposed Ordinance for Rental Properties/Short Term Rentals. Council Member Maxine McClanahan seconded the motion. Council Member Linda Pilgrim opposed the motion. Motion carried 2-1.
2. Vote: Sidewalk Installation Waiver Request – Elevation Truck Sales, 4744 Gutherie Cemetery Rd. – Council Member Maxine McClanahan motioned to approve the Sidewalk Installation Waiver Request. Council Member Rachel Davis seconded the motion. Motion carried unanimously.
3. Vote: Ordinance 2025-04: Ordinance adopting and enacting a new code for the City of Walnut Grove, GA. – Council Member Maxine McClanahan motioned to approve Ordinance 2025-04. Council Member Rachel Davis seconded the motion. Motion carried unanimously.

**XII. New Business**

1. Discussion and Vote: Library Trustees: Dominic DiGrado and Donny Tudor – Council Member Maxine McClanahan motioned to table the Library Trustee Vote until information that was requested is received. Council Member Rachel Davis seconded the motion. Motion carried unanimously.

**XIII. Reports**

1. Public Works
2. City Clerk
3. Code Enforcement
4. Mayor Pro Tem – Mayor Pro Tem Erica Miles was excited to share that Mayor Moncrief will be doing the Mayor Reading Club at the Walnut Grove Library in November and December. The Mayor also volunteered last month to deliver snacks to the staff at Walnut Grove Elementary School. Council Member Maxine McClanahan is happy that the city has a proactive Mayor.

**XIV. Town Hall**

**XV. Council Comments**

- XVI. Adjourn** - Council Member Rachel Davis motioned to adjourn the meeting. Council Member Maxine McClanahan seconded the motion. Motion carried unanimously.

Lynn Heard 11/13/25

Lynn Heard, City Clerk

Date

Steph Maf 11/13/25

Stephanie Moncrief, Mayor

Date

**COUNCIL MEMBERS:**

Erica Miles 11/13/25

Erica Miles, Mayor Pro Tem

Date

Linda Pilgrim 11-13-25

Linda Pilgrim

Date

Rachel Davis 11/13/2025

Rachel Davis

Date

Maxine McClanahan 11/13/2025

Maxine McClanahan

Date