



CITY OF WALNUT GROVE
August 14, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Council Meeting and Public Hearing
Summary Minutes

- I. Call to Order** – Mayor Moncrief called the meeting to order at 6:05 pm
- II. Invocation** – Given by Joe Walter
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call** - Present: Mayor Stephanie Moncrief, City Administrator Joe Morris, City Clerk, Lynn Heard, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, City Attorney Jay Crowley, City Engineer Joe Walter
- V. Public Hearing** – M&M Deer Processing Zoning Text Amendment Application #WGZA-25-01 to include text “recreational game processing” in agricultural zoning districts; Zoning Ordinance: Permitted Uses. All in favor 0, All Against 0
- VI. Agenda Approval** – Mayor Pro Tem Erica Miles motioned to approve the agenda with the addition of Old Business #5 - M&M Deer Processing Zoning Text Amendment Application #WGZA-25-01 for a vote. Council Member Rachel Davis seconded the motion. Motion carried unanimously.
- VII. Consent Agenda** – Council Member Rachel Davis motioned to approve the consent agenda. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.
 1. Minutes
 - a. June 12, 2025
 - b. June 26, 2025
 - c. July 10, 2025
 - d. July 31, 2025
 2. Financials
 - a. July 1, 2024 – July 31, 2025
 3. Invoices Over \$5,000 – None

VIII. Committee Reports

1. DDA – Rachel Davis - None

IX. Planning & Zoning Commission – Joe Walter

X. Library Report – Dana Segar

XI. Public Comment –

1. **Ashley Johnson**, 876 Forrester Cemetery Rd., discussed flooding on her property related to the sewer expansion project. She also expressed appreciation to City Administrator Joe Morris for his attention to the matter.

2. **Doug Bowen**, 920 Park Street, discussed flooding on his property and the presence of 18-wheeler traffic on Park Street. He also voiced concerns regarding Code Enforcement for issuing warnings about his grass and the bass boats in his yard.

XII. Old Business

1. Vote: Selection of Mass Notification Systems – Council Member Maxine McClanahan motioned to approve Crisis24 as the Mass Notification System. The motion died for lack of a second. Council Member Rachel Davis then motioned to allow more time to review all quotes and information for the Mass Notification Systems. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.

2. Vote: Approval to seek a boundary review and a unique ZIP code for Walnut Grove, GA - Council Member Rachel Davis motioned to approve to seek boundary review and unique ZIP code for Walnut Grove, GA. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.

3. Vote: Moving the Work Session meeting time to 10AM – Mayor Pro Tem Erica Miles motioned to change the Work Session meeting time to 10:00 a.m., effective immediately, with the first 10:00 a.m. Work Session to be held on August 28, 2025. Council Member Rachel Davis seconded the motion. Motion carried unanimously.

4. Vote: Ordinance 2025-03 – Solid Waste Container Amendment – Mayor Pro Tem Erica Miles motioned to approve Ordinance 2025-03 (Solid Waste Container Amendment) with the changes outlined. Council Member Rachel Davis seconded the motion. Motion carried unanimously.

5. Vote: M&M Deer Processing Zoning Text Amendment Application #WGZA-25-01 to include text “recreational game processing” in agricultural zoning districts; Zoning Ordinance: Permitted Uses - Council Member Rachel Davis motioned to approve M&M Deer Processing Zoning Text Amendment Application #WGZA-25-01 to include text

“recreational game processing” in agricultural zoning districts. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.

XIII. New Business

1. Vote: Mike’s Tires Extension – Mayor Pro Tem Erica Miles motioned to approve the Mike’s Tire Depot extension until May 31, 2026 with the following conditions. 1. An updated lease must be signed by both parties, with an expiration date no earlier than May 1, 2029. 2. All Fire Marshal requirements must be completed within 30 days. This includes professional striping, ensuring the portable restroom is ADA compliant, and that it is not visible from the road. Council Member Maxine McClanahan seconded the motion. Motion carried unanimously.

2. Discussion: Employee Retirement Benefit Exploration – City Administrator Joe Morris updated City Council on the plans for Employee Retirement Benefits

3. Discussion: 2025-2026 Proposed Events Calendar

a. City of Wanut Grove Christmas Tree Lighting Event – The Christmas Tree Lighting is scheduled for November 22, 2025. Mayor Moncrief and the City Council will coordinate the details of this event.

b. Veteran’s Day Celebration, November 11, 2025, Proposed date of event: TBD – Council member Rachel Davis will help coordinate the details of this event.

c. Georgia Cities Week, April 20-25(est)/City-wide clean-up day: Saturday, April 18th or 25th, 2026 – Mayor Moncrief would like to discuss this with other Walton County cities. Mayor Pro Tem Erica Miles will help coordinate this event.

XIV. Reports

1. Public Works – Presented by City Administrator Joe Morris

2. City Clerk – Presented by City Clerk Lynn Heard

3. Code Enforcement – Presented by City Administrator Joe Morris

4. Mayor – The Mayor is wanting to schedule Council retreat. The Mayor also discussed with Council how there is going to be different reports breaking down the financials. Discussion will continue at the next Work Session referring to the format of reports requested.

XV. Executive Session – Personnel - Mayor Moncrief called for a motion to enter Executive Session. Council Member Rachel Davis motioned to approve entering Executive Session. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.

XVI. Town Hall

XVII. Council Comments

XVIII. Adjourn - Mayor Moncrief called for a motion to adjourn. Council Member Rachel Davis motioned to adjourn the meeting. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously