

CITY OF WALNUT GROVE
August 14, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Council Meeting and Public Hearing
Agenda

- I. Call to Order**
- II. Invocation**
- III. Pledge of Allegiance**
- IV. Roll Call**
- V. Public Hearing – M&M Deer Processing Zoning Text Amendment Application #WGZA-25-01 to include text “recreational game processing” in agricultural zoning districts; Zoning Ordinance: Permitted Uses**
- VI. Agenda Approval**
- VII. Consent Agenda**
 - 1. Minutes
 - a. June 12, 2025
 - b. June 26, 2025
 - c. July 10, 2025
 - d. July 31, 2025
 - 2. Financials
 - a. July 1, 2024 – July 31, 2025
 - 3. Invoices Over \$5,000
- VIII. Committee Reports**
 - 1. DDA – Rachel Davis
- IX. Planning & Zoning Commission – Joe Walter**
- X. Library Report – Dana Segar**
- XI. Public Comment**

XII. Old Business

1. Vote: Selection of Mass Notification Systems
2. Vote: Approval to seek a boundary review and a unique ZIP code for Walnut Grove, GA
3. Vote: Moving the Work Session meeting time to 10AM
4. Vote: Ordinance 2025-03 – Solid Waste Container Amendment

XIII. New Business

1. Vote: Mike's Tires Extension (Fire Marshal Notes)
2. Discussion: Employee Retirement Benefit Exploration
3. Discussion: 2025-2026 Proposed Events Calendar
 - a. City of Wanut Grove Christmas Tree Lighting Event
 - b. Veteran's Day Celebration, November 11, 2025, Proposed date of event: TBD
 - c. Georgia Cities Week, April 20-25(est)/City-wide clean-up day: Saturday, April 18th or 25th, 2026

XIV. Reports

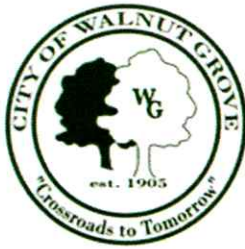
1. Public Works
2. City Clerk
3. Code Enforcement
4. Mayor

XV. Executive Session

XVI. Town Hall

XVII. Council Comments

XVIII. Adjourn



CITY OF WALNUT GROVE
June 12, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Called Council Meeting
Minutes

I. Call to Order - Mayor Stephanie Moncrief called the meeting to order at 6:00 PM.

II. Invocation - Given by Council Member Rachel Davis.

III. Pledge of Allegiance - The Pledge of Allegiance was recited by all in attendance.

IV. Roll Call - Present: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Rachel Davis, Council Member Linda Pilgrim, City Administrator Joe Morris, City Clerk Lynn Heard and City Attorney Jay Crowley

V. Agenda Approval - Council Member Rachel Davis motioned to approve the agenda. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously

VI. Consent Agenda - Council Member Maxine McClanahan motioned to approve the consent agenda. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously.

1. Minutes:

- a. May 8, 2025
- b. May 29, 2025

2. Financials:

- a. July 1, 2024 – May 30, 2025

3. Invoices Over \$5,000:

- a. Sunbelt Asphalt Surfaces, Inc. – \$240,237.76 (Emerald Cove Repair/Repaving)
- b. Peach State Construction Co. – \$165,767.00 (Magnolia Springs Stormwater Culvert Repair/Replacement with change order)

VII. Committee Reports

- 1. DDA: Rachel Davis** - None

VIII. Planning & Zoning Commission - Joe Walter

IX. Library Report - Presented by Dana Segar

X. Public Comment

1. **Jon Dial (Forrester Cemetery Rd.):** Raised concerns regarding the sewer expansion near his property.
2. **Mounier Mamou (Hwy 138):** Requested clarification from City Council on his business application.

XI. Old Business

1. FY2026 Budget Approval - Council Member Maxine McClanahan motioned to approve the FY2026 Budget. Council Member Rachel Davis seconded the motion. Council Member Linda Pilgrim voted against the budget. Motion carried 3-1

XII. New Business

1. Budget Resolution 2025-03 - Council Member Rachel Davis motioned to approve the Budget Resolution 2025-03. Council Member Maxine McClanahan seconded the motion. Council Member Linda Pilgrim voted against the Budget Resolution. Motion carried 3-1

XIII. Reports

1. **Public Works:** Presented by Joe Morris
2. **City Clerk:** Presented by Lynn Heard
3. **Code Enforcement:** Presented by Joe Morris
4. **Mayor's Report:**

XIV. Town Hall - None

XV. Council Comments

XVI. Adjournment - Mayor Moncrief asked for a motion to adjourn. Council Member Rachel Davis motioned to approve to adjourn. Mayor Pro Tem Erica Miles seconded the motion.

Lynn Heard, City Clerk **Date**

Stephanie Moncrief, Mayor **Date**

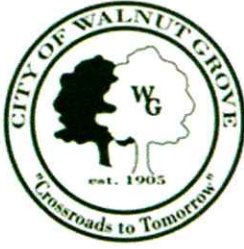
COUNCIL MEMBERS:

Erica Miles, Mayor Pro Tem **Date**

Linda Pilgrim **Date**

Rachel Davis **Date**

Maxine McClanahan **Date**



CITY OF WALNUT GROVE
June 26, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Council Work Session
Minutes

- I. Call to Order** – Mayor Moncrief called the meeting to order at 6:02 pm
- II. Invocation** – Given by Jay Crowley
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call** - Present: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Rachel Davis, City Administrator Joe Morris, City Clerk Lynn Heard, Attorney Jay Crowley. Absent: Council Member Linda Pilgrim.
- V. Agenda Approval** - Council Member Rachel Davis motioned to approve the agenda. Mayor Pro Tem Erica Miles seconded. Motion carried unanimously.
- VI. Old Business** - None
- VII. New Business**
 1. City of Walnut Grove Fee/Fine Schedule, Survey Results and Update – Regulatory and Sign Fee Proposals were presented. The Fee/Fine Schedule will be presented in stages.
 2. Extension to Resolution 2025-04 – There will be a vote at the next council meeting on July 10, 2025
 3. Hop-In Business License Application
 4. Agenda Public Comment Amendment - There will be a vote at the next council meeting on July 10, 2025
- VIII. Public Comments**
- IX. Adjourn** - Mayor Moncrief asked for a motion to adjourn the meeting. Council Member Rachel Davis motioned to approve. Council Member Maxine McClanahan seconded. Motion carried unanimously.

Lynn Heard, City Clerk Date

Stephanie Moncrief, Mayor Date

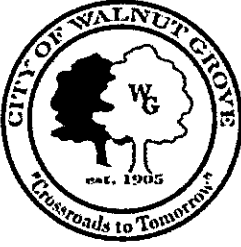
COUNCIL MEMBERS:

Erica Miles, Mayor Pro Tem Date

Linda Pilgrim Date

Rachel Davis Date

Maxine McClanahan Date



CITY OF WALNUT GROVE
July 10, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Council Meeting
Minutes

I. Call to Order - Mayor Stephanie Moncrief called the meeting to order at 6:00 PM.

II. Invocation - Given by City Attorney Tony Powell.

III. Pledge of Allegiance - The Pledge of Allegiance was recited by all in attendance.

IV. Roll Call - Present: Mayor Stephanie Moncrief, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Rachel Davis, Council Member Linda Pilgrim, City Administrator Joe Morris, City Clerk Lynn Heard and City Attorney Tony Powell

V. Agenda Approval - Mayor Moncrief requested a motion to approve the agenda. Council Member Rachel Davis motioned to approve the agenda with the addition of New Business Item #3 – *Nuisance Property Abatement*. Mayor Pro Tem Erica Miles seconded the motion. **Motion carried unanimously**

VI. Consent Agenda - Mayor Pro Tem Erica Miles motioned to approve the Consent Agenda with the condition of removing the minutes for revision. Council Member Maxine McClanahan seconded the motion. **Motion carried unanimously**

Items Removed (Not Approved):

1. Minutes
 - a. June 12, 2025
 - b. June 26, 2025

Items Approved:

2. Financials
 - a. July 1, 2024 – June 30, 2025
3. Invoices Over \$5,000
 - b. Rushton & Company (CPA) – Monthly data processing (Nov. 2024 – Mar. 2025) – \$8,450.00

VII. Committee Reports - DDA: Council Member Rachel Davis – Nothing new to report.

VIII. Planning & Zoning Commission - Presented by City Administrator Joe Morris on behalf of Joe Walter.

IX. Library Report - Presented by Dana Segar.

X. Public Comment

- **Moumier Mamou**, 1910 Hwy. 138, Covington, GA – Seeking business license approval for a deer processing business.
- **Jon Dial**, 874 Forrester Cemetery Rd., Covington, GA – Expressed concerns regarding sewer expansion, culvert, and nearby property conditions.

XI. Old Business

1. **Vote: Extension of Resolution 2025-04** - Extends moratorium on accepting rezoning or building permit applications in the downtown overlay district. Council Member Maxine McCianahan motioned to approve the Extension of Resolution 2025-04. Council Member Rachel Davis seconded the motion. **Motion carried unanimously**
- (1) **Vote: Public Comment Amendment – Ordinance 2025-02** - Amends Ordinance 2024-01 to revise public comment procedures. Changes include: (1) Removal of the sentence and limiting public comment to 30 minutes (2) Adding an optional 48-hour reservation for public comments and receiving preference in the order of speaking. Council Member Rachel Davis motioned to accept Ordinance 2025-02 to amend Ordinance 2024-01 to revise Public Comment procedures. This includes an optional 48 hour reservation in advance by notifying the City Clerk with their name, address and topic of discussion. They will be recognized by the Mayor before addressing City Council and they will be given preference over others who did not make the 48 hour reservation. Town Hall will also be revised which allows for the Mayor and Council to address comments freely beyond clarifying questions. Any individual wishing to speak must submit their name, address, and topic of discussion to the City Clerk 48 hours in advance and be recognized by the Mayor before addressing the City Council. Such an individual will be allotted 3 minutes to make their comments. Members of the public may not share/donate their time and may only have one turn. Townhall will be allotted no more than 30 minutes or when each citizen who wishes to speak has spoken, whichever is sooner. Mayor Pro Tem Erica Miles seconded the motion. **Motion carried unanimously.**
2. **Vote: City Hall Exterior Painting and Repair Project** - Council Member Linda Pilgrim motioned to delay project approval until all Council Members could review the bids. *(No second. Motion dies)* Mayor Pro Tem Erica Miles motioned to award the project to **Vendor #4**. Council Member Rachel Davis seconded the motion. **Motion carried 3-1.**

XII. New Business

1. **Discussion: Hay Service Contract** - City Administrator Joe Morris is to enter into a contract with **Diamond P Cattle Company**.
2. **Discussion: Millage Rate** - Mayor Moncrief announced a public hearing will be held on **July 24, 2025 at 6:00 PM at 1021 Park Street** to vote on lowering the millage rate to **4.100**, pending Council approval.

XIII. Reports

1. **Public Works:** Joe Morris
2. **City Clerk:** Lynn Heard
3. **Code Enforcement:** Joe Morris
4. **Mayor's Report:** Mayor Moncrief

XIV. Town Hall - David Johnson, 876 Forrester Cemetery Rd., Covington, GA – Addressed concerns regarding sewer expansion, culvert conditions, and field sprays.

XV. Council Comments - The Mayor and all Council Members expressed their support and appreciation for the millage rate decrease.

XVI. Adjournment - Mayor Moncrief requested a motion to adjourn. Mayor Pro Tem Erica Miles motioned to adjourn. Council Member Maxine McClanahan seconded the motion. **Motion carried unanimously**

Lynn Heard, City Clerk

Date

Stephanie Moncrief, Mayor

Date

COUNCIL MEMBERS:

Erica Miles, Mayor Pro Tem

Date

Linda Pilgrim

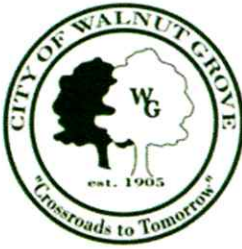
Date

Rachel Davis

Date

Maxine McClanahan

Date



CITY OF WALNUT GROVE
July 31, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Council and Executive Work Session
Minutes

- I. Call to Order** – Mayor Moncrief called the meeting to order at 6:00 pm
- II. Invocation** – Given by City Attorney Jay Crowley
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call** – Present: Mayor Stephanie Moncrief, City Administrator Joe Morris, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, Attorney Jay Crowley, City Clerk, Lynn Heard
- V. Agenda Approval** - Mayor Pro Tem Erica Miles motioned to approve the agenda. Council Member Maxine McClanahan seconded the motion. Motion carried unanimously
- VI. Old Business** - No Old Business
- VII. New Business**
 1. Discussion: Fee Website Proposals – CivicPlus Municipal Websites and Granicus Software systems were discussed
 2. Discussion: M&M Deer Processing Zoning Text Amendment Application – Proposal of adding recreational game processing to permitted uses
 3. Discussion: Mass Notification System Proposals – There will be a total of 4 proposals and a discussion on this topic will be at the next Council Meeting
 4. Discussion: Sanitation Provider – Discussed Southern Sanitation quote. There will be other quotes for comparison
 5. Discussion: ZIP Code Boundary Review – Discussed the process of getting Walnut Grove a zip code.
 6. Discussion: Ordinance – Solid Waste Container Amendment – Ordinance 2025-02
 7. Discussion: Disaster Preparedness – Council Member Maxine McClanahan expressed concerns for the city being prepared for a disaster.

8. Discussion: Changing of Work Session time to 10AM – A vote will take place at the next Council Meeting, August 14, 2025

VIII. Executive Session

1. Personnel - Mayor Moncrief called for a motion to go into the Executive Session. Mayor Pro Tem Erica Miles motioned to go into the Executive Session. Council Member Rachel Davis seconded the motion. Motion carried unanimously

IX. Adjourn – Mayor Moncrief called for a motion to adjourn. Council Member Maxine McClanahan motioned to adjourn the meeting. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously

_____	_____	_____	_____
Lynn Heard, City Clerk	Date	Stephanie Moncrief, Mayor	Date

COUNCIL MEMBERS:

_____	_____	_____	_____
Erica Miles, Mayor Pro Tem	Date	Linda Pilgrim	Date

_____	_____	_____	_____
Rachel Davis	Date	Maxine McClanahan	Date

Please note: These are Magnolia

Springs Culvert Repair #166, 167

Emerald Cove Repair

Repairing #240, 237-76

Adjustment to be made STM

City of Walnut Grove

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	ACTUAL	BUDGET	TOTAL		% OF BUDGET	% REMAINING
			OVER BUDGET	REMAINING		
Expenses						
51.1100 Regular Employees-Salaries & Wages (25)	34,748.32	315,433.00	-280,684.68	280,684.68	11.02 %	88.98 %
51.1110 Council-Salaries & Wages (25)	1,500.00	24,000.00	-22,500.00	22,500.00	6.25 %	93.75 %
51.1200 Temporary Employees - Wages (25)	460.00	15,840.00	-15,380.00	15,380.00	2.90 %	97.10 %
51.1300 Overtime- Salaries & Wages (25)		7,500.00	-7,500.00	7,500.00		100.00 %
51.2000 Personal Services - Employee Benefits		1,750.00	-1,750.00	1,750.00		100.00 %
51.2110 Medical Benefit - People Keep (25)	2,264.23	25,200.00	-22,935.77	22,935.77	8.99 %	91.01 %
51.2200 Payroll Taxes - Social Security - (FICA) Contributions (25)	2,710.77	21,100.00	-18,389.23	18,389.23	12.85 %	87.15 %
51.2300 Payroll Taxes- Medicare (25)		4,950.00	-4,950.00	4,950.00		100.00 %
51.2400 Retirement Benefits (25)		18,000.00	-18,000.00	18,000.00		100.00 %
51.2700 Worker's Compensation (25)		10,000.00	-10,000.00	10,000.00		100.00 %
51.2900 Other Employee Benefits (25)		2,950.00	-2,950.00	2,950.00		100.00 %
52.1100 Office/Administrative	4,229.00	20,062.00	-15,833.00	15,833.00	21.08 %	78.92 %
52.1210 Municipal Court Judge (25)	1,000.00	14,000.00	-13,000.00	13,000.00	7.14 %	92.86 %
52.1220 Muncipal Court Solicitor (25)	750.00	9,000.00	-8,250.00	8,250.00	8.33 %	91.67 %
52.1240 Engineering - City (25)		25,000.00	-25,000.00	25,000.00		100.00 %
52.1242 Engineering - Storm Water (25)		10,000.00	-10,000.00	10,000.00		100.00 %
52.1245 Zoning Administrator (25)	2,232.50	22,000.00	-19,767.50	19,767.50	10.15 %	89.85 %
52.1246 Inspections (25)	1,000.00	6,750.00	-5,750.00	5,750.00	14.81 %	85.19 %
52.1260 Accounting - Bookkeeping (25)		18,000.00	-18,000.00	18,000.00		100.00 %
52.1265 Accounting - Auditor (25)		25,000.00	-25,000.00	25,000.00		100.00 %
52.1270 Legal - City Attorney (25)		25,000.00	-25,000.00	25,000.00		100.00 %
52.1275 Professional & Legal Services - Other (25)		4,000.00	-4,000.00	4,000.00		100.00 %
52.1280 Security (25)		4,625.00	-4,625.00	4,625.00		100.00 %
52.1310 IT Service (25)		12,750.00	-12,750.00	12,750.00		100.00 %
52.1315 IT Service - Website (25)	40.00	480.00	-440.00	440.00	8.33 %	91.67 %
52.1320 Court Software (25)	45.00	4,800.00	-4,755.00	4,755.00	0.94 %	99.06 %
52.1330 Office Software (25)		6,300.00	-6,300.00	6,300.00		100.00 %
52.1340 Other Software (25)		4,600.00	-4,600.00	4,600.00		100.00 %
52.1390 IT-Other (25)		500.00	-500.00	500.00		100.00 %
52.2100 Cleaning Services (25)	198.00	1,560.00	-1,362.00	1,362.00	12.69 %	87.31 %
52.2110 Disposal (i.e. Garbage Pickup) (25)	10,880.00	126,000.00	-115,120.00	115,120.00	8.63 %	91.37 %
52.2200 Repairs and Maintenance-NON-Employee Services (25)	287.26	24,000.00	-23,712.74	23,712.74	1.20 %	98.80 %
52.2210 Repairs and Maintenance - Vehicles-NON Employee Services (25)	1,576.65	3,750.00	-2,173.35	2,173.35	42.04 %	57.96 %
52.2220 Repairs & Maintenance-Streets, Roads & Bridges-NON-Employee Services (25)	406,004.76	500.00	405,504.76	-405,504.76	81,200.95 %	-81,100.95 %
52.2250 Facility & Grounds Maintenance-NON-Employee Services (25)	1,273.00	11,250.00	-9,977.00	9,977.00	11.32 %	88.68 %
52.3100 Insurance, Other than employee benefits (25)		35,500.00	-35,500.00	35,500.00		100.00 %
52.3200 Communications (25)	921.54	18,000.00	-17,078.46	17,078.46	5.12 %	94.88 %
52.3230 Postage (25)		500.00	-500.00	500.00		100.00 %
52.3300 Advertising (25)	457.50	3,000.00	-2,542.50	2,542.50	15.25 %	84.75 %
52.3400 Printing & Binding (25)	125.00	1,200.00	-1,075.00	1,075.00	10.42 %	89.58 %
52.3500 Travel (25)		5,000.00	-5,000.00	5,000.00		100.00 %
52.3510 Mileage reimbursement (25)	413.00	3,000.00	-2,587.00	2,587.00	13.77 %	86.23 %
52.3515 Gas Allowance (25)	100.00		100.00	-100.00		
52.3520 Per Diem or Meals (25)		2,000.00	-2,000.00	2,000.00		100.00 %
52.3530 Hotel & Parking (25)	3,846.52	13,000.00	-9,153.48	9,153.48	29.59 %	70.41 %
52.3540 Other Travel (25)		250.00	-250.00	250.00		100.00 %
52.3600 Dues and fees (25)	50.00	1,100.00	-1,050.00	1,050.00	4.55 %	95.45 %

City of Walnut Grove

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

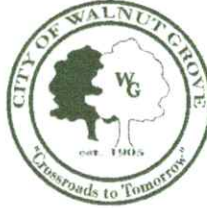
	TOTAL					
	ACTUAL	BUDGET	OVER BUDGET	REMAINING	% OF BUDGET	% REMAINING
52.3610 Bank Charges (25)		750.00	-750.00	750.00		100.00 %
52.3620 Membership Dues (25)	383.99	1,500.00	-1,116.01	1,116.01	25.60 %	74.40 %
52.3700 Training and Education (25)	111.00	4,000.00	-3,889.00	3,889.00	2.78 %	97.23 %
52.3710 Conference Fees (25)		6,250.00	-6,250.00	6,250.00		100.00 %
52.3850 Contract Labor (25)		1,750.00	-1,750.00	1,750.00		100.00 %
53.1105 Cleaning Supplies (25)	119.96	500.00	-380.04	380.04	23.99 %	76.01 %
53.1110 Office Supplies (25)	407.38	12,000.00	-11,592.62	11,592.62	3.39 %	96.61 %
53.1125 Facility & Grounds Supplies (25)	324.44	15,000.00	-14,675.56	14,675.56	2.16 %	97.84 %
53.1130 OTHER - General Supplies (25)		7,500.00	-7,500.00	7,500.00		100.00 %
53.1135 Employee Uniforms (25)		1,000.00	-1,000.00	1,000.00		100.00 %
53.1140 Community Events (25)		15,000.00	-15,000.00	15,000.00		100.00 %
53.1210 Water/Sewerage - ENERGY (25)	406.26	2,000.00	-1,593.74	1,593.74	20.31 %	79.69 %
53.1220 Natural Gas - ENERGY (25)	66.20	750.00	-683.80	683.80	8.83 %	91.17 %
53.1230 Electricity - ENERGY (25)	2,945.46	55,000.00	-52,054.54	52,054.54	5.36 %	94.64 %
53.1240 Bottled Gas	552.77		552.77	-552.77		
53.1270 Gasoline - ENERGY (25)	159.25	7,600.00	-7,440.75	7,440.75	2.10 %	97.90 %
53.1300 Food (25)		2,750.00	-2,750.00	2,750.00		100.00 %
53.1600 Small Equipment (25)	237.06	3,100.00	-2,862.94	2,862.94	7.65 %	92.35 %
53.1700 Other Supplies (25)	3.58	1,750.00	-1,746.42	1,746.42	0.20 %	99.80 %
53.9999 Miscellaneous Expenditures (25)	6.68	1,500.00	-1,493.32	1,493.32	0.45 %	99.55 %
54.2100 Machinery (25)		5,000.00	-5,000.00	5,000.00		100.00 %
54.2300 Furniture and Fixtures (25)		1,300.00	-1,300.00	1,300.00		100.00 %
54.2400 Computer		2,100.00	-2,100.00	2,100.00		100.00 %
57.1000 Intergovernmental (25)		500.00	-500.00	500.00		100.00 %
57.1100 Walton County Board of Commissioners (25)		13,225.00	-13,225.00	13,225.00		100.00 %
57.3100 Library (25)		70,000.00	-70,000.00	70,000.00		100.00 %
57.3300 Peace Officer Annuity/Benefit Fund (25)	95.07	3,225.00	-3,129.93	3,129.93	2.95 %	97.05 %
57.3375 County Jail Fund (25)		1,100.00	-1,100.00	1,100.00		100.00 %
57.3385 Local Victim Assist. Fund (25)	40.50	1,400.00	-1,359.50	1,359.50	2.89 %	97.11 %
57.3392 Sheriff's Retirement Fund of GA (25)	8.00	425.00	-417.00	417.00	1.88 %	98.12 %
57.3393 GSCCCA Payouts (25)	278.29	5,625.00	-5,346.71	5,346.71	4.95 %	95.05 %
58.1000 Debt Service - Principal (25)	9,441.68	34,300.00	-24,858.32	24,858.32	27.53 %	72.47 %
58.2000 Debt Service - Interest (25)	517.59	1,700.00	-1,182.41	1,182.41	30.45 %	69.55 %
Reimbursements (25)	232.00		232.00	-232.00		
Total Expenses	\$493,450.21	\$1,188,800.00	\$ -	\$695,349.79	41.51 %	58.49 %
			695,349.79			
NET OPERATING INCOME	\$ -	\$ -19,000.00	\$ -	\$418,822.53	2,304.33 %	-2,204.33 %
	437,822.53		418,822.53			
Other Income						
Fund Balance Transfer		39,000.00	-39,000.00	39,000.00		100.00 %
Total Other Income	\$0.00	\$39,000.00	\$ -39,000.00	\$39,000.00	0.00 %	100.00 %
Other Expenses						
11.7950 11.7950 Other Capital Assets		20,000.00	-20,000.00	20,000.00		100.00 %
Total Other Expenses	\$0.00	\$20,000.00	\$ -20,000.00	\$20,000.00	0.00 %	100.00 %
NET OTHER INCOME	\$0.00	\$19,000.00	\$ -19,000.00	\$19,000.00	0.00 %	100.00 %
NET INCOME	\$ -	\$0.00	\$ -	\$437,822.53	0.00 %	0.00 %
	437,822.53		437,822.53			

City of Walnut Grove

Budget vs. Actuals: Budget_FY26_P&L - FY26 P&L

July 2025 - June 2026

	ACTUAL	BUDGET	TOTAL		% OF BUDGET	% REMAINING
			OVER BUDGET	REMAINING		
Income						
31.1000 General Property Taxes (25)	1,411.24	332,000.00	-330,588.76	330,588.76	0.43 %	99.57 %
31.1310 Motor Vehicle (25)	415.54	1,750.00	-1,334.46	1,334.46	23.75 %	76.25 %
31.1315 Motor Vehicle Ad Valorem Tax Fee (TAVT) (25)	8,228.65	58,000.00	-49,771.35	49,771.35	14.19 %	85.81 %
31.1320 Mobile Home Tax (26)		100.00	-100.00	100.00		100.00 %
31.1340 Intangible Tax (Recording) (25)	4,508.16	5,300.00	-791.84	791.84	85.06 %	14.94 %
31.1600 Real Estate Transfer Tax	1,454.04		1,454.04	-1,454.04		
31.1600 Real Estate Transfer Tax (Intangible)		2,300.00	-2,300.00	2,300.00		100.00 %
31.1700 Franchise Taxes						
31.1710 Franchise Tax - Electric (25)		83,000.00	-83,000.00	83,000.00		100.00 %
31.1730 Franchise Tax - Gas (25)	4,247.97	4,100.00	147.97	-147.97	103.61 %	-3.61 %
31.1750 Franchise Tax - Cable (25)	2,193.27	9,000.00	-6,806.73	6,806.73	24.37 %	75.63 %
31.1760 Franchise Tax - Telephone (25)	154.06	650.00	-495.94	495.94	23.70 %	76.30 %
Total 31.1700 Franchise Taxes	6,595.30	96,750.00	-90,154.70	90,154.70	6.82 %	93.18 %
31.3100 Local Option Sales and Use Taxes (LOST) (25)		265,000.00	-265,000.00	265,000.00		100.00 %
31.4200 Beer/Wine Alcoholic Beverage Excise Tax (25)	11,947.55	75,000.00	-63,052.45	63,052.45	15.93 %	84.07 %
31.6200 Insurance Premium Taxes (25)		127,000.00	-127,000.00	127,000.00		100.00 %
31.9000 Penalties & Interest on Delinquent Taxes (25)	63.91	500.00	-436.09	436.09	12.78 %	87.22 %
32.1115 Alcohol Licenses - Beer & Wine Licenses (25)		1,125.00	-1,125.00	1,125.00		100.00 %
32.1125 Alcohol Licenses - Wine Retail Sales (25)		1,125.00	-1,125.00	1,125.00		100.00 %
32.1135 Alcohol Licenses - Liquor Retail Sales (25)		5,000.00	-5,000.00	5,000.00		100.00 %
32.1200 General Business License (25)		7,000.00	-7,000.00	7,000.00		100.00 %
32.1220 Insurance License Fees		2,650.00	-2,650.00	2,650.00		100.00 %
32.2000 Non-Business Licenses and Permits						
32.2200 Permits Building and Signs (25)	7,798.48		7,798.48	-7,798.48		
Total 32.2000 Non-Business Licenses and Permits	7,798.48		7,798.48	-7,798.48		
32.2210 Land Disturbance Permit (26)		2,500.00	-2,500.00	2,500.00		100.00 %
32.2230 Sign Permit (Freestanding) (26)		250.00	-250.00	250.00		100.00 %
32.2235 Sign Permit (Affixed) (26)		475.00	-475.00	475.00		100.00 %
32.2240 Demolition Permit (26)		150.00	-150.00	150.00		100.00 %
32.3100 Building Structures and Equipment (Building Permits)		7,500.00	-7,500.00	7,500.00		100.00 %
32.3120 Building Inspection (26)		800.00	-800.00	800.00		100.00 %
32.3130 Plumbing Inspection (26)		300.00	-300.00	300.00		100.00 %
32.3140 Electrical Inspection (26)		300.00	-300.00	300.00		100.00 %
32.3150 Natural Gas Inspection (26)		100.00	-100.00	100.00		100.00 %
32.3160 HVAC Inspection (26)		100.00	-100.00	100.00		100.00 %
32.4000 Late Fees-Permits & License (25)	20.62	400.00	-379.38	379.38	5.16 %	94.85 %
33.4000 State Government Grants (25)		45,000.00	-45,000.00	45,000.00		100.00 %
34.1910 Election Qualifying Fee		288.00	-288.00	288.00		100.00 %
34.4110 Refuse Collection Charges		70,200.00	-70,200.00	70,200.00		100.00 %
34.4255 Sewerage Charges (25)	6,582.24		6,582.24	-6,582.24		
34.7000 Cultural & Recreation Income (25)	852.50	7,500.00	-6,647.50	6,647.50	11.37 %	88.63 %
34.9999 Other Charges	44.73	3,000.00	-2,955.27	2,955.27	1.49 %	98.51 %
35.1000 Fines and Forfeitures (25)	5,704.72	47,600.00	-41,895.28	41,895.28	11.98 %	88.02 %
36.1000 Interest Revenue		1,200.00	-1,200.00	1,200.00		100.00 %
38.9000 Other Miscellaneous Revenue (25)		1,537.00	-1,537.00	1,537.00		100.00 %
Total Income	\$55,627.68	\$1,169,800.00	\$ -	\$1,114,172.32	4.76 %	95.24 %
			1,114,172.32			
GROSS PROFIT	\$55,627.68	\$1,169,800.00	\$ -	\$1,114,172.32	4.76 %	95.24 %
			1,114,172.32			



MEMORANDUM

DATE: August 7, 2025
TO City of Walnut Grove
FROM: Joe Walter, Zoning Administrator
RE: Zoning Administrator's Report

1. Active Rezoning Cases/Variances/etc. – M&M Deer Processing Zoning Text Amendment Application #WGZA-25-01 to include text “recreational game processing” in agricultural zoning districts; Zoning Ordinance: Permitted Uses (to be heard 8/14/2025).
2. Site Plans Under Review
 - a. Mike's Tire Depot (new site) – site comments addressed. Waiting on agency approvals for the full LDP permit to be issued. Council previously approved site plan.
 - b. Enclave Commercial Lots Final Plat – Final plat comments addressed. Site punch list provided to developer. Waiting on punch list to be addressed.
 - c. Maximum Rx Credit (Guthrie Cem. Road @ Industrial Drive) – plans resubmitted for review *third time* on 8/8/25. Council will need to review site plan.
3. Active/Recent Land Disturbance Permits Issued by the City
 - a. Walnut Grove Gas Station LDP - (Under Construction)
 - b. S&E Cabinet Shop LDP, Guthrie Cemetery Road - (Under Construction)
 - c. 1261 Industrial Parkway LDP - (Under Construction)
 - d. Walnut Grove Commercial/Office LDP - (Under Construction)
4. Other Active Projects
 - a. Grove Park – Walton County - Phase 1 - Under Construction
 - b. Walnut Grove LAS Phase 2 Upgrade – Under Construction
5. Inactive Projects
 - a. Enclave PUD Commercial Phase 4 LDP – no recent activity
 - b. Elevation Truck Sales (4474 Guthrie Cem. Rd.) – Council reviewed site plans and is awaiting a revised plan. The plans submitted to City on 1/17/25 were not a complete, revised set. Zoning Administrator contacted engineer.

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:
Date:
Expires On:

Statement of Work
Q-105421-1
8/1/2025 9:47 AM
9/30/2025

Client:
City of Walnut Grove, GA

Bill To:
WALNUT GROVE CITY, GEORGIA

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Austin Frank	815-919-4668	austin.frank@civicplus.com		Net 30

One-time(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Mass Notification Standard Implementation	Mass Notification System Standard Implementation

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Communicator Unlimited SMS + Unlimited Emergency Voice	Emergency and Mass Notification platform with multi-channel alerting, geo-targeting, polling, mobile apps. Unlimited SMS for all communications. Voice minutes for emergencies. Includes NOAA integration, IPAWS, and white/yellow page data for emergencies.

Total Investment - Initial Term	USD 5,155.00
Annual Recurring Services (Subject to Uplift)	USD 4,000.00

Initial Term	12 Months Beginning at Signing
Initial Term Invoice Schedule	100% Invoiced upon Signature Date

Renewal Procedure	Automatic 1 year renewal term, unless 60 days notice provided prior to renewal date
Annual Uplift	5% to be applied in year 2

This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement and the applicable Solution and Services terms and conditions located at <https://www.civicplus.help/hc/en-us/p/legal-stuff> (collectively, the "Binding Terms"). By signing this SOW, Client expressly agrees to the terms and conditions of the Binding Terms throughout the term of this SOW.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-105421-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>

Authorized Client Signature

CivicPlus

By (please sign):

By (please sign):

Printed Name:

Printed Name:

Title:

Title:

Date:

Date:

Organization Legal Name:

Billing Contact:

Title:

Billing Phone Number:

Billing Email:

Billing Address:

Mailing Address: (If different from above)

PO Number: (Info needed on Invoice (PO or Job#) if required)



UPAHEAD PROPOSAL

Prepared for: Walnut Creek, Georgia

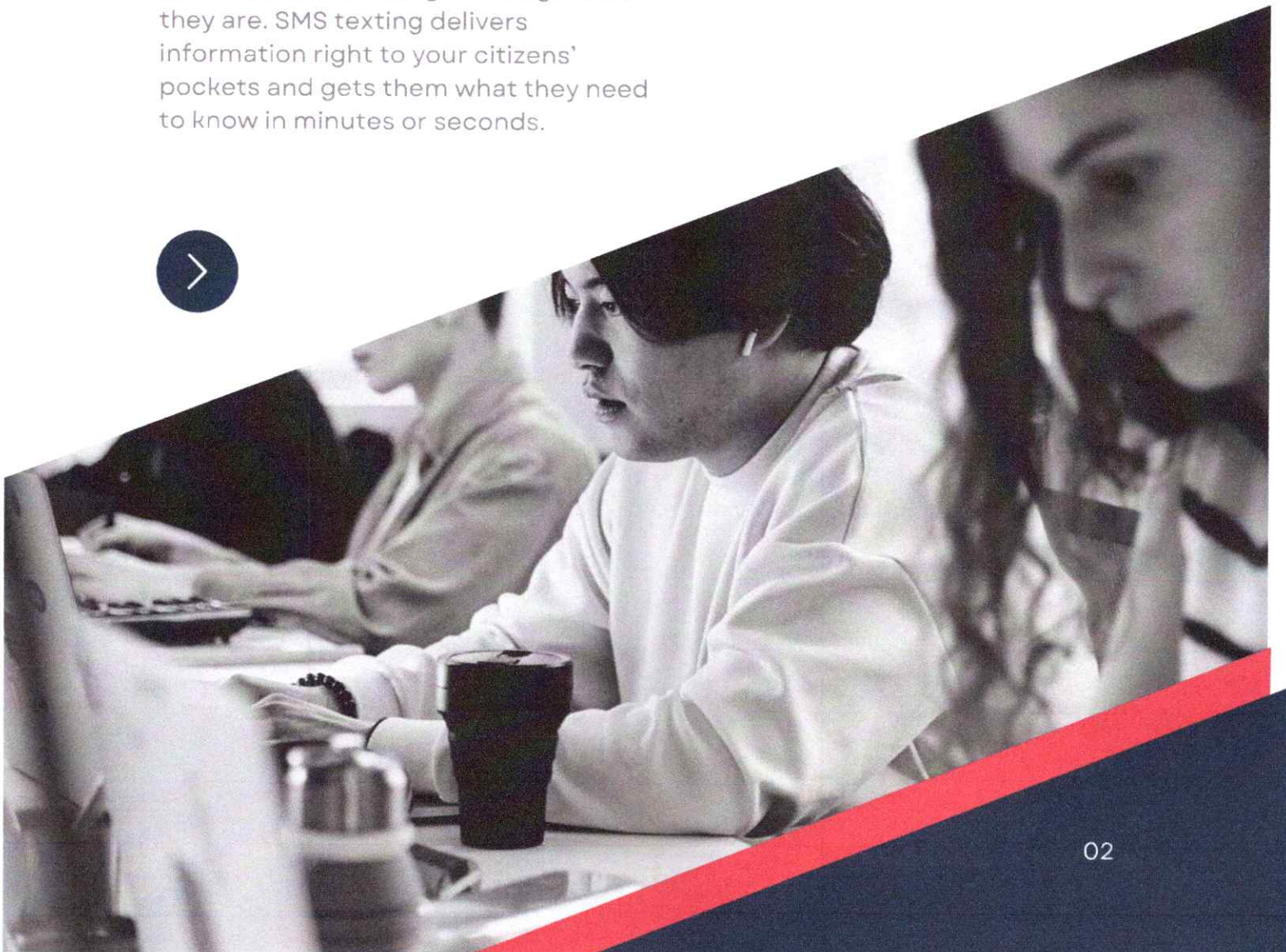
August 7,
2025

Presented to
Walnut Creek, Georgia

Presented by
Dakota Pierce

Help your government succeed—provide them with **innovative and effective solutions.**

UpAhead helps you communicate with your citizens—meeting them right where they are. SMS texting delivers information right to your citizens' pockets and gets them what they need to know in minutes or seconds.



PROPOSAL

UpAhead makes communication seamless by streamlining information and getting that information where it needs to be in seconds. The best part is UpAhead also gets information to the citizens through the medium that they want it.



www.upaheadgov.com

> Alerts

Send SMS text alerts to your citizens in only a few clicks. Use for emergencies, events, weather, etc.

> Groups

Citizens subscribe to groups for SMS alerts by topic. Use for elections, road closures, events, city hall and more.

> Geo-Targeting

Citizens receive text-message alerts based on location for utilities, emergencies and more.

PRICING

Package*	Fee	Time
<p>Included:</p> <ul style="list-style-type: none"> • Local phone number • Unlimited User Logins • Unlimited Support (7am-5pm MST) • Mass text-messaging • Group text-messaging <ul style="list-style-type: none"> ◦ Emergencies, events, etc. • Automated Responses <ul style="list-style-type: none"> ◦ Reporting Issues, FAQs, Surveys, etc. • Marketing plan <ul style="list-style-type: none"> ◦ QR codes, fliers, etc. <p>Additional:</p> <ul style="list-style-type: none"> • Map Selection Feature (+\$99/month Included Free) • Robo-Call Feature (Included Free) 	\$299 \$199	Monthly
One-Time Setup	\$1999 \$999	One-Time

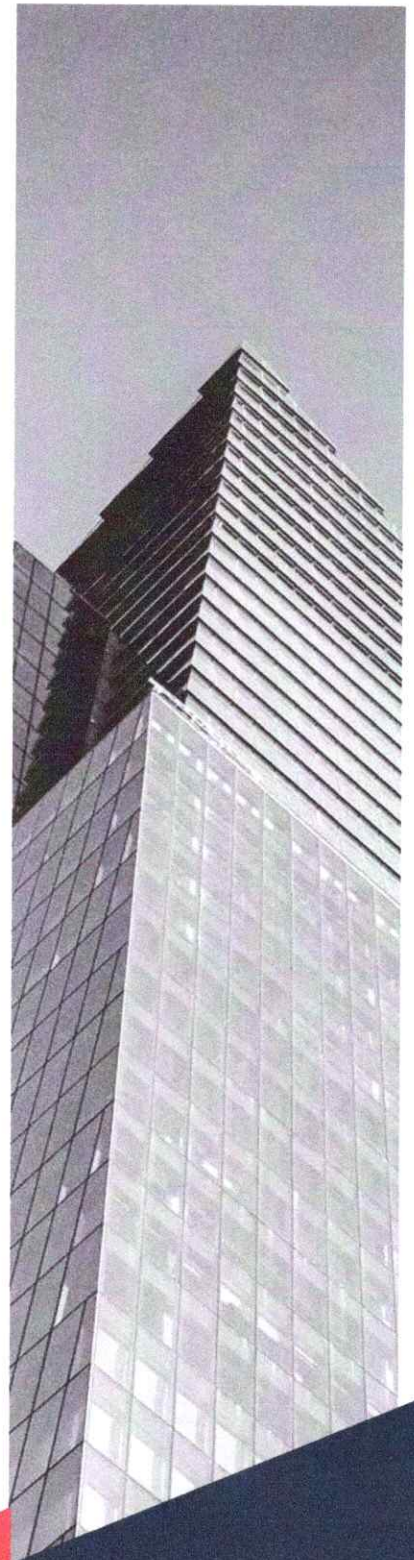
*Two or three year initial term required. Offer valid until August 30th 2025.





Thank You

www.upaheadgov.com



TextMyGov

TextMyGov

P.O. Box 3784

Logan, Utah 84323

435-787-7222

Partnership Agreement

Introducing TextMyGov

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, ***97% of smartphone owners text regularly.***

The technology analysts at Compuware reported ***that 80 to 90% of all downloaded apps are only used once and then eventually deleted*** by users.

TextMyGov Solutions

Communicate, Engage, Boost Website Traffic, Track and Work.



Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



Boost Website Traffic

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.

Implementation

Getting Started

- After the execution of the Agreement Confirmation page, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

Configuration

- The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

Media Kit

- Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

Unlimited Training and Support

- After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.

This quote represents a subscription to TextMyGov with an annual recurring charge for an initial period of Three-Years. The agreement is set to automatically renew on the anniversary date of this agreement, after the Initial Term. Support and service fees may increase following the Initial Term but will increase no more than 5% per year. See below for package price and other details.

Terms and conditions can be printed and attached as Exhibit A or viewed at www.TextMyGov.com/terms

Prepared for:

Walnut Grove, GA
 2581 Leone Avenue, Loganville, GA 30052
 Joe Morris jmorris@cityofwalnutgrove.com

Prepared by:

Account Executive
 P.O. Box 3784
 Logan, UT 84323

Package	Package Price	Billing
TextMyGov- Standard	\$2,000.00	Annual
TextMyGov- Database	Waived	
TextMyGov- NWS Integration	\$500.00	
Standard Package includes:		
<ul style="list-style-type: none"> • TextMyGov Web-Based Software • Local Phone Number • Short Code Number (for outgoing messages) • Unlimited Users • Unlimited Departments • Unlimited Support for Every User • 10 GB Managed online data storage • 50000 Text Messages per year 		
Implementation/Setup Fee (iWorQ Discount Applied)	\$500.00 (\$1,250.00)	One Time
Total (First Year):	\$3,000.00	First Year
Total (Ongoing):	\$2,500.00	Annual

Notes:

1. This is a Three-Year Agreement. Either party may terminate this agreement at the end of the Initial Term by providing the other party with written notice of termination at least sixty (60) days prior to the expiration of the Initial Term. If Customer terminates the agreement the remaining balance for the Initial Term, if any, will become immediately due and payable. After the Initial Term, this agreement will automatically renew for successive one (1) year terms ("Renewal Term") unless either party provides written notice of non-renewal at least sixty (60) days before the expiration of the then-current term. Should Customer terminate the agreement within the sixty-day period before the expiration of the Initial Term or any Renewal Term, Customer will be obligated to pay the total balance due for the subsequent Renewal Term.
2. Customer will send invoice on an annual basis. Invoices will be sent by mail and email to the addresses listed on the Agreement Confirmation page of this agreement. Payment is due within 30 days from the date of the invoice.
3. Customer is required to put Text My Gov widget on the Agency's Web Home page.
4. This agreement must be signed and returned by .
5. Customer is authorized to enter into this agreement and by signing the Agreement Confirmation, agrees to all terms herein and all Terms and conditions listed above.
6. Customer is required to provide copy of W-9

Additional Services

TextMyGov provides additional applications and services that can be purchased as part of the TextMyGov solution. These can be added to the customer's annual* cost, upon request.

Premium Package <ul style="list-style-type: none"> • Enhanced Media Care Package • Citizen Surveys <ul style="list-style-type: none"> ○ The Citizen Surveys add-on allows municipalities to collect feedback from residents via SMS, Email, or Social Media. This feature enables automated survey distribution, real-time response tracking, and data insights to enhance community engagement. • Facebook Integration 	Price based on Population	Annual
Additional Storage – Each unit of storage contains an additional 100 GB.	\$250	Annual
Additional text messages – Additional text messages can be purchased at any time. (\$750 for 100,000), (\$550 for 50,000), (\$300 for 25,000)	Price based on amount of text messages	Annual
Database <ul style="list-style-type: none"> • Database of your local residence to improve citizen engagement. • Database might have been quoted in the original quote. See your package breakdown for details. 	Price is based on population. See Account Executive for details.	

Agreement Confirmation

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Billing Information

(Invoices for the amount will be sent two weeks after signature with net 30 days. Invoices will be sent from an iWorQ email address)

Billing Contact Name:

Title:

Email:

Office Phone:

Address:

(Please attach copy of W-9)

Agreement Signature

Name:

Title:

Date:

Signature:

Widget Contact

Name:

Title:

Email:

Phone:

*This person is responsible for placing the TextMyGov widget (see options- [TextMyGov/Widget Link](#)) on the agency's website within 60 days of the agreement signature. The TextMyGov widget will remain on the agency's website for the duration of the agreement. If the widget is not placed on the City/County website within 60 days, the Agency agrees to pay an additional \$1,000 towards setup costs (this is to cover TextMyGov's time.)

Twilio Contact Authorization

Twilio Authorized Contacts

Employee Name (1):

Email:

Phone Number:

Job Position:

Business Title:

Employee Name (2):

Email:

Phone Number:

Job Position:

Business Title:

☐ I confirm that my nominated authorized representatives agree to be contacted by Twilio.

***Twilio contact can be the same as the implementation contact. Twilio requires us to have two authorized contacts. They rarely reach out, but if there are any support questions, they require these contacts. ***



Statement of Work

Integrated Risk Management

A GARDAWORLD COMPANY



This Statement of Work Number 396721 ("SOW 396721") is made effective as of the last date signed below (the "Effective Date"), by and between City of Walnut Grove ("Subscriber" or "Client") and Crisis24, Inc. on behalf of itself and the Crisis24 group of companies, which collectively include Crisis24 Limited, Crisis24 Consulting Limited, Crisis24 SAS, Crisis24 Protective Solutions, LP, Crisis24 Protective Solutions Limited, FAM International Logistics, Inc., Crisis24 Protective Solutions, Inc., Crisis24 Medical Solutions, Inc., Crisis24 Assistance Services Limited, OnSolve, LLC, and their subsidiaries, having its principal place of business at 185 Admiral Cochrane Drive, Suite 300, Annapolis, MD 21401 (collectively, "Crisis24" or "Provider") (collectively, Client and Crisis24 are "Parties" and each a "Party").

SOW 396721 shall be governed by the terms and conditions of the Master Services Agreement between Crisis24 and Client with effective date of XX/XX/XXXX (the "Agreement"). In the event of a conflict between this SOW 396721 and the Agreement, this SOW 396721 shall govern. This SOW 396721 incorporates the terms and conditions of the Agreement and is a contract between the parties signing below.

Capitalized terms used and not defined in this SOW 396721 have the meanings given to such terms in the Agreement

1.0 Services	
Service Name	Quantity
CodeRED by Crisis24: Critical Communication CodeRED Core Package (Population/Contacts): Provides Subscriber access to multiple communications channels, including two-way communications, full message customization, and multilingual capabilities as further described in the CodeRED by Crisis24 Product and Services Specifications. Subscriber Service Area for the population: [Enter the CodeRED Service Area (town, city, county, state)] . A population increase above 10% may result in increased pricing.	2,500
CodeRED by Crisis24: Critical Communication CodeRED Premium Contact Data: Provides Subscriber access to Suppliers set of data for residential and business phone records (land lines) in the United States and Canada. This data is for emergency use only.	1
OnSolve by Crisis24: Critical Communications Transactions - Included Annual Message Units (MUs): Provides Subscriber the specified quantity of annual Message Units for delivery and receipt of SMS, voice and/or fax messages. OnSolve by Crisis24 Critical Communication Message Units are consumed based on table located here .	23,000
OnSolve by Crisis24: Onboarding/Implementation - Level 1: Assigned Project Manager (PM) with up to 3 hours of structured implementation activities over 1 month. One comprehensive virtual training for Users covering all aspects of the feature set outlined in the contract. Training is to be held within the first 60 days, with access to the recording of that session available for 90 days.	1



OnSolve by Crisis24: Critical Communications Transactions - Included Unlimited Email/Mobile: Provides Subscriber unlimited Email and Mobile App (push notifications) Alerts.	1
<u>Additional Service Notes:</u> OnSolve by Crisis24 Planned Use: Subscriber will use the Services to send Alerts to prepare and respond to emergencies and critical events to protect people and property from harm or damage. OnSolve Services are further detailed in the Annex of this Statement of Work or as provided here .	

After Initial Term of this SOW, all Fees and Overages will increase by the higher of i) five (5%) percent per year over the fees charged in the immediately preceding year for the same volumes and Services provided under an SOW; or ii) by the percentage increase since the Effective Date in consumer prices for services as measured by the United States Consumer Price Index or a similar index, should such index no longer be published, five (5%) per year over the fees charged in the immediately preceding year for the same volumes and Services provided under an SOW.

2.0 Fees

Initial One-Off Fee	USD 150.00
Annual Fee	USD 1,350.00
Year 1 Total	USD 1,500.00
Year 2	USD 1,417.50
Year 3	USD 1,488.38

3.0 Overages

Amount	Overage Type
Per annum fee payable if contracted quantities are exceeded in any 12-month billing period. Crisis24 will notify Client in writing of the Overage type, amount and fee prior to invoicing.	
\$	Per additional OnSolve Contact/Population/User
\$	Per additional OnSolve Desktop Alerting Computer/Desktop
\$	Per additional OnSolve Asset
\$0.02	Per additional OnSolve Overage Message Unit

4.0 Billing

SOW Ref Number:	396721
Contact:	Maxine McClanahan
Address:	Georgia United States
Phone:	7703292624
Email:	mmccclanahan@cityofwalnutgrove.com



PO Required?	NO
Billing Currency:	USD
Billing Frequency:	Annually in Advance
Payment Terms:	thirty (30) days

5. ADDITIONAL PAYMENT TERMS

All fees are exclusive of VAT and other local taxes (including Withholding Tax) which will be applied as applicable. Any amounts prepaid by Client for Quantities under the SOW must be used within the annual billing period. Such payments shall not be refunded or applied as a credit to any future periods.

6. TERM

This SOW 396721 shall commence on the Effective Date and shall terminate 12 months after (the 'SOW 396721 Term'). Thereafter, this SOW 396721 shall automatically renew for additional one-year periods (each a "Renewal SOW Term") , unless Client provides Crisis24 with written notice of termination at least sixty days (60) prior to the end of the then current Renewal Term.

IN WITNESS WHEREOF, the parties have executed this SOW 396721 as of the Effective Date.

CRISIS24, INC.

City of Walnut Grove

By: 

By:

Name:

Name:

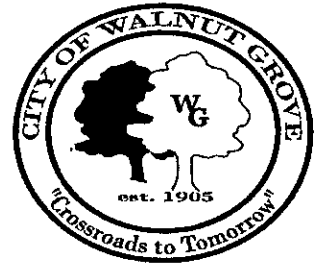
Title: 

Title:

Date: 

Date:

Memorandum for Record



TO: WALNUT GROVE CITY COUNCIL

FROM: JOE MORRIS, CITY ADMINISTRATOR OF WALNUT GROVE

SUBJ: INTENT TO FILE A REQUEST WITH THE UNITED STATES POSTAL SERVICE TO CONSOLIDATE ZIP CODES IN WALNUT GROVE AND REQUEST THE CREATION OF A UNIQUE ZIP CODE.

CC: LYNN HEARD, CITY CLERK, WALNUT GROVE
STEPHANIE MONCRIEF, MAYOR OF WALNUT GROVE

With permission from Walnut Grove City Council, I intend to request a consolidation of zip codes and request a unique ZIP code for the City of Walnut Grove, GA for the following reasons:

The city is experiencing significant growth with the addition of 105 residential homes and a current development with mixed use zoning that will accommodate 40 residential units and 30 business spaces. The City will also be host to a new 227 acre county park and a 26,000 sqft. church that will increase guest flow through the city. The City is also undergoing a sewer expansion which can naturally lead to growth in both residential and commercial. In 2020 the city population was reported by the U.S. Census Bureau to be 1,322 and today is estimated above 1,700. With the new residential and commercial development, Walnut Grove is cultivating its own identity, separate from our neighbors.

As a unique, incorporated community, the City of Walnut Grove should have its own unique ZIP code. Further, this is a proactive city that wants to have this administrative infrastructure in place to ensure timeliness of future mail delivery.

STATE OF GEORGIA

CITY OF WALNUT GROVE

ORDINANCE NO. 2025-03

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF WALNUT GROVE, GEORGIA, TO REGULATE COMMERCIAL SOLID WASTE CONTAINERS AND ENCLOSURES; TO PROVIDE AN EFFECTIVE DATE; TO REPEAL ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND FOR OTHER PURPOSES.

WHEREAS, the governing authority of the City of Walnut Grove, Georgia is the Mayor and Council thereof; and

WHEREAS, the governing authority of the City of Walnut Grove, Georgia desires to amend its code of ordinances for proper maintenance of real property for the best interest of the health, safety and welfare of the citizens and property owners of the City; and

WHEREAS, the City desires sound property maintenance for the benefit of the public by providing for a clean and safe environment; and

WHEREAS, the Mayor and City Council expressly find that this Ordinance and the regulations outlined below strike a proper balance between the rights and interest of private property owners and the public;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Walnut Grove, Georgia, and it is hereby ordained by authority of the same, as follows:

SECTION 1 . A new Subsection in Section 12-103 is adopted as follows:

“Sec. 12-103- Containers”

“3. Commercial dumpsters must be on a dumpster pad. All dumpsters must be located inside an enclosure either behind a building fenced in area or by fencing around the dumpster pad. Dumpster

enclosures shall be maintained in a structurally sound condition and in good repair. Doors, gates and enclosures shall be kept intact at all times. Rubbish, garbage, trash, or other similar materials must be placed in a dumpster located within an acceptable dumpster enclosure. Dumpster enclosures should only be open when in active use or being emptied, replaced or repaired. Dumpster enclosures shall be locked each night, and a key or combination must be provided to the City's contracted sanitation company. If an enclosure is of a transparent material, the enclosure must be incorporated with a privacy fence screen."

"4. Temporary containers such as roll-off dumpsters, special event disposal receptacles, or temporary dumpsters will not require a pad or enclosure if the container is installed for less than thirty (30) days or if it is a part of a permitted construction site. Temporary containers must be located on the property it is to serve and cannot be placed on public streets or easements without prior approval from the city.

Section 2. Except as provided otherwise herein, all ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. Pursuant to the Section 3.14 of the City Charter, authority is hereby delegated to the City Clerk to cause this Ordinance to be numbered and codified in the City Code of Walnut Grove, Georgia, in such a way as to place this Ordinance in the Code in an organized and orderly sequence to maximize the organization of the Code. The City Clerk is authorized to designate to the City Attorney or to such other Mayor and Council approved contractors to assist in the effort to codify this provision provided the decision of the City Clerk is final as to the placement of this Ordinance within the City Code of Walnut Grove, Georgia. The goal of this authorization is to codify and number this Ordinance in the Code in such a way as to be clear and orderly.

Section 4. This ordinance shall become effective immediately upon its adoption by the Mayor and

Council of the City of Walnut Grove, Georgia. ~~with a grace period for existing commercial solid waste containers not to exceed four (4) months.~~

Section 5. It is hereby declared that if any phrase, sentence, or paragraph hereof shall be found or declared unconstitutional or invalid by a court of competent jurisdiction, the remaining phrases, sentences and paragraphs hereof shall remain in full force and effect as if enacted without the phrase, sentence, or paragraph declared unconstitutional or invalid.

SO ORDAINED this 14th day of August 2025.

City of Walnut Grove, Georgia

Stephanie Moncrief, Mayor

ATTEST:

Lynn Heard, City Clerk

APPROVED AS TO FORM:

**John J Crowley, City Attorney
Powell & Crowley, LLP**

City Clerk

From: Jonathan Fuqua <jonathan.fuqua@co.walton.ga.us>
Sent: Friday, August 8, 2025 2:54 PM
To: Stephanie Moncrief; City Clerk; Joseph Morris; Kevin Haney
Subject: Mike's Tire Depot

Good afternoon,

As we would like to keep our citizens and property in the forefront of our mission, I will grant 1 final extension for Mike's Tire Depot to operate at 1741 Hwy 138. This extension will be valid until Midnight on December 31st 2025. After such date the occupant will have to vacate the building until the building is brought up to compliance. As it stands right now the facility was given a short term occupancy due to the hardship issued by the State of Ga.

This will be notice of the final extension to the business and will be enforced after such date.

Thank You
Jonathan Fuqua IAAI-CFI, NAFI-CFEI
Fire Marshal
Walton County Fire Rescue
770-266-1678 (o)
470-779-3994 (c)
Whatever you do, work heartily, as for the Lord and not for men.
Colossians 3:23 ESV

Retirement Plan Exploration

Normal Retirement: 65

Early Retirement: 55 (GMA utilizes a reduction formula per year under 65)

Vesting: 10

Formula Percentage: 1.5

Salary Rule: High-5 (Average of highest 5 years of salary)

Disability: paid if and when, in most plans, a participant becomes entitled to Social Security disability benefits. The minimum percentage is shown. An employee's disability benefit is always at least this percentage of his final average monthly earnings (low administrative cost, least used benefit according to GMA)

disability retirement benefit. Of those members who offer a disability benefit, 87% provides a minimum disability benefit equal to 20% of the employee's final average salary, 6% uses 66 2/3%, 6% uses 10%, and 1% uses some other percentage or disability benefit

Death Benefit: Automatic Option A (Auto A) – In some plans, only participants who have met the requirements for early or normal retirement are eligible for the death benefit. Some plans provide death benefits for participants who have met the requirements for vesting

Note: Average shown is 5% of annual salary budget (Concrete administrative fees may increase this for small budgets)

Our Breakdown: Current full time wages: 273,035.68

Full time positions (City Clerk, Deputy City Clerk, Public Works Manager, 2 Public Works Crew Members, City Administrator)

Deduct City Administrator Salary as it is standard to negotiate retirement as a contract term usually in a 457b. = 203,035.68

$5\% \times 203,035.68 = 10,151.78$

Note: City will have the option to pay for employees service prior to adoption of retirement plan or the city can incorporate a years "buying" policy which will require employees to pay a fee for years served prior to adoption of a retirement plan. Further, employees with a break in service to Walnut Grove could also have to pay a fee for years served prior to vesting.

MEMORANDUM

To: Joe Morris

From: Stephanie Moncrief

Date: 8/6/25

Re: City of Walnut Grove Christmas Tree Lighting Event

Every year the City of Walnut Grove holds a Christmas Tree Lighting Event. Last year the event was held on the day after Thanksgiving. Before that the event was held the weekend before Thanksgiving, on a Saturday.

I would like to set the date for this year's event and gather a committee to work on bringing in vendors, contracting Santa, securing tables & chairs, contacting the High School & community groups that would be willing to volunteer their time, etc.

But first, we must set a date. Please see the following events already planned in and around Walton County as well as available dates where nothing is planned:

Friday, November 21 st	Social Circle Christmas Event
<i>Saturday, November 22nd</i>	<i>Open</i>
Thursday, November 27 th	Thanksgiving
<i>Friday, November 28th</i>	<i>Open</i>
Saturday, November 29 th	Loganville Christmas Event
Thursday, December 4 th	Monroe Christmas Event
<i>Friday, December 5th</i>	<i>Open</i>
Saturday, December 6 th	Covington Christmas Event

(Note: City of Oxford does not have a large-scale Christmas Event)

I would also like to propose these additional events for this fiscal year:

Veteran's Day Celebration, November 11, 2025, Proposed Date of Event: TBD

Georgia Cities Week, April 20-25(est.)/City-wide clean-up day: Saturday, April 18th or 25th, 2026

Would you please add this information to the City Council Meeting for Thursday, August 14, 2025 and send this memo to each of the council members. I would like to keep the discussion brief. I am interested in learning if any of the council members would be interested in taking on chairing any of these events.



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 English

OUR IMPACT

The Great American Cleanup annually engages more than 300,000 volunteers and participants, whose work returns, on average, more than \$20 million in measurable benefits across thousands of participating communities.

Join the #152 PickUp Challenge!

According to the Keep America Beautiful 2020 National Litter Study, there are 50 billion pieces of litter across the country. If every American picked up 152 pieces, we would clean it all up! Do your part by joining the #152PickUpChallenge. **Make sure to take pictures of your cleanup and tag us on social @KeepAmericaBeautiful and use the #152PickUpChallenge.** You can also register here and receive email updates from us! Don't forget to share your progress and let us know how you did. Together, we can clean up 50 billion pieces of litter!

REGISTER TODAY

SHARE YOUR PROGRESS

JOIN US

Keep America Beautiful believes that people and places are profoundly interconnected. Whether you live in a big city, a suburb or a small rural town, the Great American Cleanup is a shining example of how lasting, positive change happens when people work together.

Through programs like the Great American Cleanup, Keep America Beautiful affiliates, corporate partners, and organizations, alongside millions of volunteers, contribute to the transformation of communities and public spaces. Together, they work to create cleaner, safer, and healthier environments where people can live, work, and play.

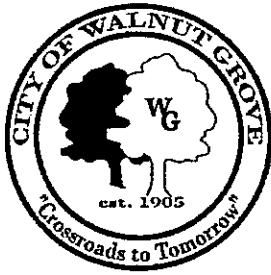
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CITY OF WALNUT GROVE

CITY CLERK REPORT – August 14, 2025

Citations

Walton County - 5
Georgia State Patrol – 3
Code Enforcement – 4

Rentals

Pavilion - 4
Ballfield – 12

Good Afternoon, Stephanie Moncrief

ACCOUNTS



Synovus Financial Corp. GENERAL OPERATING ACCOUNT 029823

Available Balance

\$545,365.48

Current Balance

\$545,365.48

Synovus Financial Corp. SEWER SERVICE DISTRICT 194740

Available Balance

\$3,288.49

Current Balance

\$3,288.49

Synovus Financial Corp. WC2019 SPLOST 203806

Available Balance

\$948,125.76

Current Balance

\$948,125.76

Synovus Financial Corp. MONEY MARKET 050181

Available Balance

\$1,321,398.41

Current Balance

\$1,321,398.41

Synovus Financial Corp. DDA Account 506944

Available Balance

\$90,112.68

Current Balance

\$90,112.68

Synovus Financial Corp. Savings for sewer plant expansion 207641

Available Balance

\$435,968.41

Current Balance

\$435,968.41

Synovus Financial Corp. LAS Sewer Plant Expansion Project Acct. 824655

Available Balance

\$206,017.83

Current Balance

\$206,017.83

Synovus Financial Corp. SPLOST 2025 824663

Available Balance

\$120,222.13

Current Balance

\$120,222.13