



CITY OF WALNUT GROVE
July 31, 2025 6:00 PM
1021 PARK STREET MUNICIPAL BUILDING
Council and Executive Work Session
Summary Minutes

- I. Call to Order** – Mayor Moncrief called the meeting to order at 6:00 pm
- II. Invocation** – Given by City Attorney Jay Crowley
- III. Pledge of Allegiance** – The pledge was said by all in attendance
- IV. Roll Call** – Present: Mayor Stephanie Moncrief, City Administrator Joe Morris, Mayor Pro Tem Erica Miles, Council Member Maxine McClanahan, Council Member Linda Pilgrim, Council Member Rachel Davis, Attorney Jay Crowley, City Clerk, Lynn Heard
- V. Agenda Approval** - Mayor Pro Tem Erica Miles motioned to approve the agenda. Council Member Maxine McClanahan seconded the motion. Motion carried unanimously
- VI. Old Business** - No Old Business
- VII. New Business**
 1. Discussion: Fee Website Proposals – CivicPlus Municipal Websites and Granicus Software systems were discussed
 2. Discussion: M&M Deer Processing Zoning Text Amendment Application – Proposal of adding recreational game processing to permitted uses
 3. Discussion: Mass Notification System Proposals – There will be a total of 4 proposals and a discussion on this topic will be at the next Council Meeting
 4. Discussion: Sanitation Provider – Discussed Southern Sanitation quote. There will be other quotes for comparison
 5. Discussion: ZIP Code Boundary Review – Discussed the process of getting Walnut Grove a zip code.
 6. Discussion: Ordinance – Solid Waste Container Amendment – Ordinance 2025-02
 7. Discussion: Disaster Preparedness – Council Member Maxine McClanahan expressed concerns for the city being prepared for a disaster.

8. Discussion: Changing of Work Session time to 10AM – A vote will take place at the next Council Meeting, August 14, 2025

VIII. Executive Session

1. Personnel - Mayor Moncrief called for a motion to go into the Executive Session. Mayor Pro Tem Erica Miles motioned to go into the Executive Session. Council Member Rachel Davis seconded the motion. Motion carried unanimously

IX. Adjourn – Mayor Moncrief called for a motion to adjourn. Council Member Maxine McClanahan motioned to adjourn the meeting. Mayor Pro Tem Erica Miles seconded the motion. Motion carried unanimously