



CITY OF WALNUT GROVE
February 8th, 2024 6PM
1021 PARK STREET MUNICIPAL BUILDING
MAYOR AND COUNCIL
COUNCIL MEETING

- I. **CALL TO ORDER** – Meeting called to order by Mayor Stephanie Moncrief at 6:00pm
- II. **INVOCATION**- Larry Black led the invocation.
- III. **PLEDGE OF ALLEGIANCE**- All participated
- IV. **ROLL CALL**- In attendance: Maxine McClanahan, Erica Miles, Stephanie Moncrief, Rachel Davis, Linda Pilgrim, Kimberly Whitlow, Tony Powell, Jay Crowley, Joe Walter
- V. **AGENDA APPROVAL**- Agenda Changes: First reading of several ordinances added to consent agenda. Add a Public Hearing to the agenda. Add Ordinance for Emergency/Temporary housing under Old Business. Removal of IT needs under old business. Erica Miles made a motion to approve the agenda. Rachel Davis seconded the motion to approve the agenda. All in favor. Motion passed 4-0.
- VI. **CONSENT AGENDA** – Maxine McClanahan made a motion to approve the consent agenda with the exception of the December 14th, 2023 minutes. The December 14th, 2023 minutes will be moved to Old Business. Rachel Davis made a motion to approve the consent agenda with the exception of the December 14th, 2023 minutes. All in favor. Motion passed 4-0. November 9th, 2023 minutes and financial statements were approved.
- VII. **COMMITTEE REPORTS**
 - School Involvement – Stephanie Moncrief – Principal Lindsey Allen addressed the council with updates about the school.
 - DDA- Rachel Davis- The DDA met on January 29th, 2024 for their first meeting of the year. Erica Miles has resigned, and Rachel Davis will be replacing her as the secretary/treasurer. Russ Butcher is the chair and Sara Tuchscherer is the vice chair.

VIII. PUBLIC COMMENT

- **Billy Coleman-** Billy Coleman thanked the council for their hard work. He introduced the architecture to buildings that are being proposed to go up off of Highway 138 at Dial Farms.

IX. OLD BUSINESS

- Credit Card Statements- The council had a brief discussion about the policy procedures for credit cards and agreed to get the statements monthly instead of quarterly.
- Code Enforcement- Councilmember Erica Miles made a motion to cancel the City's code enforcement contract with Bureau Veritas and put an ad in the paper to hire code enforcement in house. Councilmember Maxine McClanahan seconded the motion to cancel the City's code enforcement contract with Bureau Veritas and put an ad in the paper to hire code enforcement in house. All in favor. Motion passed 4-0.
- Ordinance to Provide Temporary/Emergency Housing- Councilmember Maxine McClanahan made a motion to approve the ordinance. Rachel Davis seconded the motion to approve the ordinance. All in favor. Motion passed 4-0.

Meeting opened for Public Hearing at 6:38pm for the Variance at 4682 Walnut Court Variance. Joe Walter and the variance applicant, Yolando Toledo, along with her interpreter, Janet Toledo, addressed the council.

X. NEW BUSINESS

- 4682 Walnut Court Variance- Council Member Maxine McClanahan made a motion to approve the variance to include the two porches, front 5x10ft, back 6x5ft and the roof pitch changes as requested by Joe Walters. Also, to include the cleaning, painting and pressure washing and the skirting to be included. This processed will need to be completed within a year. The City also needs updated contact information for the applicant including a secondary address. Councilmember Linda Pilgrim seconded the motion to approve the variance to include the two porches, front 5x10ft, back 6x5ft and the roof pitch changes as requested by Joe Walters. Also, to include the

cleaning, painting and pressure washing and the skirting to be included. This processed will need to be completed within a year. The City also needs updated contact information for the applicant including a secondary address. 2 in favor (Linda Pilgrim and Maxine McClanahan) 2 opposed (Erica Miles and Rachel Davis.) Mayor Stephanie Moncrief voted in favor of the variance. Variance approved.

- December 14th, 2024 Minutes- Maxine McClanahan made a motion to make two minor changes to the December 14th, 2024 minutes. Change the wording to “meeting called to order by Mayor Pro Tem Moncrief” and under Agenda Approval strike “audio cannot be heard” and change the vote from 3-0 to 2-0. Erica Miles seconded the motion to make two minor changes to the December 14th, 2024 minutes. Change the wording to “meeting called to order by Mayor Pro Tem Moncrief” and under Agenda Approval strike “audio cannot be heard” and change the vote from 3-0 to 2-0. All in favor. Motion passed 4-0.

XI. REPORTS

- 1. Library Report-** Dana Segar gave the library report. The library has a dog they bring to the library to read with the children. The library had a genealogy workshop they had 5 attendees who were able to bring 5 guest and 5 instructors. The food bank is filling and emptying daily and there are at least 1-10 people using it daily. The library is looking into getting a refrigerator for perishable items. The library will be closed February 21st, 2024 for an annual training for the employees.
- 2. Public Works-** No report.
- 3. City Clerk-** The City had 18 county tickets and 6 state patrol. There were no pavilion or ball field rentals.
- 4. Mayor-** The City was approved for the LMGI Grant and received a check for \$21992.71.

- ## **XII. COUNCIL COMMENTS-**
- Maxine McClanahan thanked everyone for being there. Erica Miles asked what money the grant money is going into. The grant money

will go into the general account. Rachel Davis said she is excited and feels like we are getting a lot accomplished. She is happy that we are giving people in the community and opportunity to give the invocation. Linda Pilgrim mentioned the passing of Wayne Dimsdale and his wife Kathy Dimsdale.

XIII. **EXECUTIVE SESSION** – None

XIV. **ADJOURN**- Councilmember Miles motioned to adjourn the meeting and Rachel Davis seconded the motion to adjourn the meeting. All in favor. Motion passed 4-0.